Gaston County Schools Board of Education Joint Board of Education/Board of Commissioner Meeting Tuesday, March 28, 2023 12:00 p.m.

Minutes

The Gaston County Board of Education met in a special meeting on Tuesday, March 28, 2023 at the Gaston County Administrative Building, Conference Room 3A, Gastonia, NC. Board Members in attendance were: Chairman Jeff Ramsey, Vice Chairman Dot Cherry, Josh Crisp, Lee Dedmon, Dot Guthrie, Tod Kinlaw, Robbie Lovelace, Brent Moore and A.M. Stephens III.

Additional attendees from Gaston County Board of Education include: Superintendent Dr. W. Jeffrey Booker, Attorney Sonya McGraw, Associate Superintendents Melissa Balknight and Gary Hoskins, Chief Communications Officer Todd Hagans, and Board Clerk Dana Luoto.

Attendees from Gaston County Board of Commissioners: Chairman Chad Brown, Vice Chairman Bob Hovis, Allen Fraley, Kim Johnson, Tom Keigher, Cathy Cloninger and Ronnie Worley.

Additional attendees from Gaston County Board of Commissioners: County Manager Dr. Kim Eagle, Deputy County Manager Matthew Rhoten and Board Clerk Donna Buff.

Chairman Chad Brown called the meeting to order at 12:11 p.m. and welcomed everyone.

Superintendent Booker presented a PowerPoint on the 2023-2024 Gaston County Schools Budget Request.

(View PowerPoint)

Discussion occurred.

Chairman Brown suggested forming a committee with two Board Members and two Commissioners who collaborate and present a monthly report. Chairman Brown thanked everyone for coming.

The meeting adjourned at 1:26 p.m.

Approved:

eff **K**. **R**amsey, Chairman

[Corporate Seal]

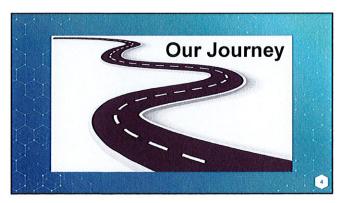
W. Jeffress Edoker, Secretary

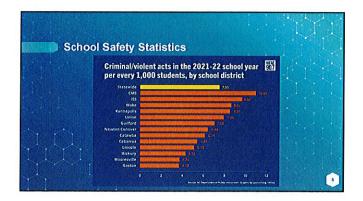
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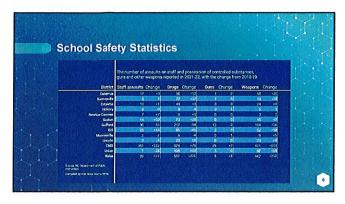


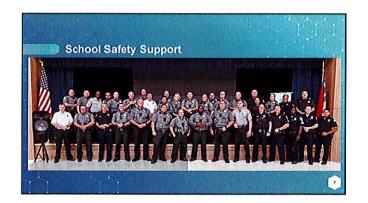


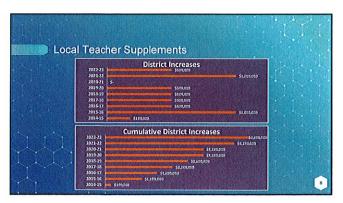












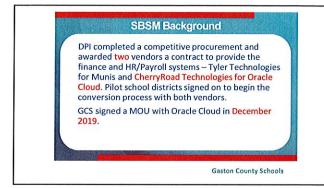


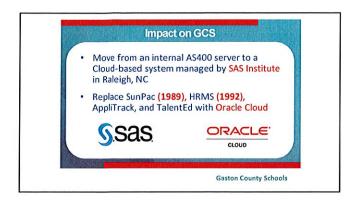


In 2017, the General Assembly provided initial funding for SBSM and directed that the State Superintendent implement the plan. The funding was provided over a two year period in the FY 2018 budget with non-recurring appropriations. Additional funding was later provided by the General Assembly.

Specific goals of the SBSM initiative:

1. Enable near real-time position visibility and control;
2. Provide data management and advanced analytics for decision support;
3. Replace discontinued and obsolete systems;
4. Simplify monitoring and compliance;
5. Eliminate unnecessary duplication;
6. Increase efficiency of operations.





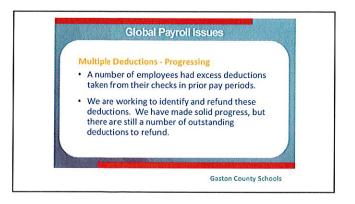






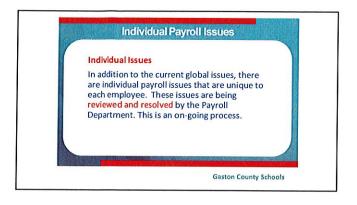




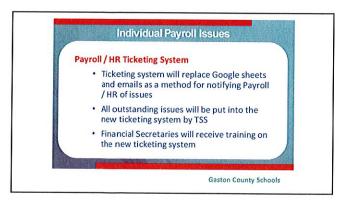


Comp Time Pay Rate – Processing The system is currently using the employee's pay rate at the time when comp time is earned. The system should be using the pay rate at the time when comp time is used. CherryRoad is working to correct this issue and assist us with reimbursement for this discrepancy.

Gaston County Schools



Individual Payroll Issues Primary Individual Issues Incorrect Deductions Overpayments Comp Time Pay Rate Retirement Contributions Leave Balance Accrual



Individual Payroll Issues

Payroll / HR Ticketing System

- Any new issues will be submitted in the system by the employee
- Employees will receive updates through the ticketing system
- We are currently testing the system and plan to have it available in April

Gaston County Schools

Current Payroll Issues

Outstanding Issues

1,834 incidents reported Jan 2022 - Sept 2022

962 employees met with Customer Care Team in October 2022

499 employees resolved November – mid-March 463 employee folders remaining

Gaston County Schools

W-2 Form Distribution

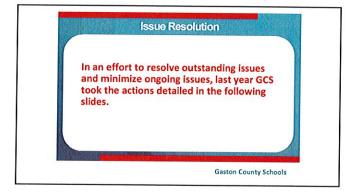
- ADP processes all employee pay slips and has access to all employee pay and tax information
- ADP prepared and distributed about 5,220 employee Form W-2s for 2022 based on funds paid to employees in 2022
- The Form W-2s were mailed to employees on January 28, 2023

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W-2 Form Distribution

- We printed and distributed Form W-2C to about 15% of the employees that received a Form W-2
- The primary reason for the corrections:
 - Box 13 "Retirement Plan" was not checked
 - Box 16 "State Earnings" did not include all deductions from State earnings
- 96% of Form W-2Cs have been reprinted and have been distributed or in the process of distribution

Gaston County Schools



We have hired a full-time Oracle Technology Coordinator to focus on resolving existing issues and avoiding future issues We have engaged an additional Oracle consulting company, True Ingenuity, to assist us with improving workflow, preparing needed reports and evaluating any security concerns. Gaston County Schools

We contracted with Oracle to provide a dedicated on-site resource to assist with resolving existing payroll issues. We contracted with Oracle to provide off-site support 24/7 for any Oracle-related issues Gaston County Schools

