

**Gaston County Board of Education
Operation Committee Meeting Minutes
March 4, 2019
GCS Board Room**

- 1. Call to Order (Chairman Dedmon)** – Meeting was called to order at 4:02pm. Present: Lee Dedmon, Kevin Collier, Jeff Ramsey, Steve Hall, Brent Moore. GCS Staff present: Gary Hoskins, Morgen Houchard, Joey Clinton, Bill Farnsworth, Paul Williams, James Beckford, Chip Irby, and Sierra Wray.
- 2. Review and Approve Minutes from Previous Meeting (Chairman Dedmon)** - Jeff Ramsey made a motion to approve the minutes from February 4, 2019 meeting. Steve Hall seconded. Minutes were approved.
- 3. Update on New School Construction Projects (Bill Farnsworth)** – The one year walkthrough for Stanley Middle was completed on February 11 with a report of everything functioning as expected. For phase two, 80% of the storm drain has been completed and grading for the fields and the site is still in progress. Weather continues to delay the progress. The site for Belmont Middle is 95% cleared and graded. Trees have been grounded to mulch. Mulch that we don't need will be placed in the fields to help with erosion. The plumbing is being tracked. Approximately 20% of the footings have been dug and poured in Area B progressing towards Area A.
- 4. Discuss Current/Proposed Capital Projects (Morgen Houchard)** – Capital projects are currently listed on the Gaston County Schools website. Signs are will be placed in front of the schools to show that bond dollars are being used at that site.
- 5. Transportation Dept. Update/Review (Morgen Houchard, Paul Williams)** – Yellow school buses travel 2,160,000 miles per year, which is 12,000 miles per day. There are currently 238 buses in the yellow fleet which includes regular route buses and spare buses. There are also 47 white activity buses. The buses are inspected every 28 days with a 177 point inspection. Cameras have been installed on all of the buses. Synovia, a GPS tracking device, is also on all buses.
- 6. Human Resources Update (Joey Clinton)** – This is the time of year that our Human Resources Department does the most recruiting. Last fall they had about 22 early contracts signed by student teachers to be employed for the 2019 – 2020 school year in some capacity. They are currently working with UNCC to offer a cohort for a School Administrators degree which will be offered at Gaston College on the Dallas Campus.

- 7. Budget Amendments/Transfers Discussion (Gary Hoskins, James Beckford)** – James Beckford, Assistant Finance Officer, discussed in detail what budget amendments and budget transfers are. The Board of Education approves these items each month.
- 8. Update on School Business Modernization Systems – SBMS (Gary Hoskins)** – Staff is currently using software called SunPac. In one to four years, they will have to change software systems. In 2016, the School Business Modernization Systems was passed by the General Assembly in an effort to modernize computer systems. As a result, the current AS400 mainframe will soon be replaced by EdCloud.
- 9. Review Operations Contracts/Expenditures >\$100,000**
 - a) Voice Communication Services (Cindee Matson)** – No discussion
 - b) Roof Replacements – Southwest MS and South Point HS (Chip Irby)** – Bids have been received to replace the roofs at Southwest Middle and South Point High. It will take approximately 7 to 8 months to complete the roofing project at Southwest and approximately 9 months to 1 year to complete the roofing project at South Point. Steve Hall made a motion to approve the contracts for the two roofing projects. Jeff Ramsey seconded.
 - c) Fencing Replacements and Additions – Grier MS (Chip Irby)** – No discussion
- 10. Review/Discuss Change Orders (Gary Hoskins)** – A handout was presented to show change orders for Stanley Middle, Belmont Middle, and East Gaston.
- 11. Other Business and Discussion (Chairman Dedmon)** – No other business to discuss at this time.
- 12. Set Next Meeting Dates for Remainder of Fiscal 2019 (Chairman Dedmon)**

April 1st	May 6th	June 3rd
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- 13. Adjourn (Chairman Dedmon)** – Meeting was adjourned at 5:27pm by Chairman Dedmon.

Respectfully Submitted by:

Sierra H. Wray